

Scottish Parliament Cross-Party Group on Cycling, Walking and Buses

12th Meeting

Held on Tuesday 1 September 2020, 18:00-19:00

Held as a virtual meeting

DRAFT MINUTES

Present:

Claudia Beamish MSP (Co-convenor, chairing), Alison Johnstone MSP (Co-convenor), Graham Simpson MSP (Deputy Convenor, chairing), Patrick Harvie MSP, Sarah Boyack MSP; Colin Howden (Transform Scotland, secretariat); Adrian Davis (Edinburgh Napier University), Chris Day (Transform Scotland), Claire Daly (Sustrans Scotland), Dave du Feu (Spokes), David Giles (Scottish Association for Public Transport), Denise Hamilton (Cycling Scotland), Douglas Clark (Elgin Community Council), Fergus Boden (Friends of the Earth Scotland), Helen Todd (Ramblers Scotland), Jim Densham (Cycling UK), Julianne Robertson (Xplore Dundee), Kim Harding (Edinburgh Festival of Cycling), Lara Fahey (Sustrans Scotland), Peter Knight (Stagecoach Bluebird), Richard Arden (Friends of the Far North Line), Robert Samson (Transport Focus), Rod Mitchell (Cycle Law Scotland), Stuart Douglas (Paths for All), Stuart Hay (Living Streets Scotland), Suzanne Forup (Cycling UK).

Apologies:

John Donnelly (GoBike), Ken Haig (CLEAR).

Item	Agenda item	Action
1	Welcome and introductions	–
1.1	The meeting chair (Claudia Beamish) opened proceedings at 18:00, and welcomed those present. Patrick Harvie MSP requested to join the CPG.	None. ACTION: CPG Convenors to advise the Parliament to add Patrick Harvie MSP to the membership list.
2	Apologies for absence	–
2.1	These are noted above.	None.
3	Confirmation of agenda	–
3.1	The agenda was approved with no changes.	APPROVAL: The agenda was approved.
4	Minutes of previous meeting	–
4.1	The chair asked for the minutes of the previous meeting to be approved. Dave du Feu proposed that there be additional follow-up on the topic of Traffic Regulation Orders (TROs).	APPROVAL: The minutes of the 03/03/20 meeting were approved. DECISION: CPG Convenors to write to the Scottish Government regarding TROs. ACTION: Dave du Feu to draft the above letter.

Item	Agenda item	Action
5	Matters arising	–
5.1	Colin Howden reported that all actions from the 03/03/20 meeting had been carried out (although the May meeting had been cancelled due to the pandemic on the advice of the Parliament). Colin noted that the plan to move to videoconferencing of meetings, planned pre-pandemic, had now become a necessity.	None.
6	Holyrood-Waverley Street Audit final report	–
6.1	<p>The meeting received a presentation from Stuart Hay (Director, Living Streets Scotland).</p> <p>Stuart recommended that plans should be made to launch the report, that follow-up should be established as part of the CPG's work programme, and that the CPG should monitor progress.</p> <p>It was agreed that the presentation would be published online.</p> <p>There was discussion on a number of matters, including: whether the responsibility for action lay with The City of Edinburgh Council rather than with the Scottish Parliament; whether contact should be made with the Scottish Government transport minister; and whether the Parliament's chief executive should be advised.</p> <p>It was agreed that a follow-up meeting be held between Stuart & the Convenors to agree an appropriate course of action.</p> <p>It was agreed that members of the CPG interested in assisting Stuart should identify themselves to Colin Howden.</p>	<p>ACTION: Colin Howden to publish presentation online.</p> <p>ACTION: Stuart Hay to set up follow-up meeting with the CPG Convenors.</p> <p>ACTION: Any CPG members to indicate interest to Colin Howden.</p>
7	'Spaces for People' programme update	–
7.1	<p>The meeting then received a presentation from Claire Daly (Policy and Communications Manager, Sustrans Scotland), replacing Matt MacDonald who was absent ill.</p> <p>It was agreed that the presentation would be published online.</p> <p>In the Q&A which followed, there was concern raised as to whether interventions had been implemented too swiftly and had led to the measures being discredited as a result. Claire stressed that the project had good monitoring systems in place, had produced good outcomes, and was delivered in response to a public health emergency.</p>	ACTION: Colin Howden to publish presentation online.
8	Dates & themes for subsequent meetings	–
8.1	It was agreed that the next meeting would be held on Tuesday 17 November from 18:00-19:00, that bus policy be the main items for discussion, and that Graham Simpson chair the meeting.	ACTION: Colin Howden to organise 17/11/20 meeting.
9	Close of meeting	–
9.1	The chair closed at the meeting at 19:00.	None.
10	Minutes	–
10.1	Minutes prepared by Colin Howden on 11/11/20.	None.